

Ecodan – Annual Service Check List

Customer Name:	Job No:	Date:
Customer Address:		
Air Source Heat Pump Model & Serial No:		
Maintenance:	(tick or comment)	
General Inspection:		
1. Condition of casing		
2. Electrical connections		
3. Pipe connections		
4. Alarm log		
<i>(Correct any fault before continuing)</i>		
Mechanical Tasks:		
5. Inspect and clean evaporator fins using fin comb if required		
6. Check visually for signs of oil leaks which may indicate a refrigerant leak <i>(check for leaks if necessary)</i>		
7. Check integrity of water pipe work and lagging, <i>(repair lagging if required)</i>		
8. Check system operation		
9. Check the antifreeze and if necessary top up the concentration as per manufacturers recommendations		
10. Check and clean the fernox TFI magnetic particle filter		
11. Check system pressure		
12. Release any air from the primary/ heating systems		
Controller Tasks:		
13. Check the correct operation and temperature setting of thermostats		

14. Check the operation of the zone valves	
15. Check the operation and the timing of the immersion heater	
Engineer's Notes: <div style="text-align: center; font-size: 48px; opacity: 0.2; transform: rotate(-30deg); pointer-events: none;">SAMPLE</div>	
On completion of annual service, engineer to complete and sign attached Service Record Sheet	

Engineer Name: Engineer Signature: